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# Cleburne Independent School District

505 N. Ridgeway, Suite 100  
Cleburne, TX 76033

Purchase Order Number

PO-13-77061

PHONE

817-202-1100

FAX

817-202-1461

IMPORTANT! Show this number on all  
invoices, packages, delivery tickets, etc.

<u>Ship Via</u>	<u>Purchase Terms</u>	<u>Payment Terms</u>	<u>Requisition Number</u> REQ-98496	<u>Sales Tax Number</u> 75-6000728	<u>Ship By Date</u>	<u>PO Date</u> 11/13/2013
VENDOR : 17575  BMA Architects 1318 South Main Street Suite 102 Duncanville, TX 75137				SHIP TO : Admin Cleburne I.S.D. 505 N. Ridgeway, Suite 100 Cleburne, TX 76033 USA  BILL TO : Admin Cleburne I.S.D. 505 N. Ridgeway, Suite 100 Cleburne, TX 76033 USA		

Comments : Person Making Request: Barry Hipp  
Campus: CO

Please send PO to Cecilia Centeno

Catalog No.	Qty	Item Description	Bid Number	Discount	Freight	Unit Cost	Total
	1	Architectural services for W M S Concession sta		\$ 0.00	\$ 0.00	\$ 10,000.00	\$ 10,000.00

2-4-14 1<sup>st</sup> payment \$825.00  
3-6-14 2<sup>nd</sup> payment \$1,350.00  
4-8-14 3<sup>rd</sup> payment \$6,262.50  
Total \$8,437.50

Balance \$1,562.50

THORIZED BY:

David Johnson

Total Extended Cost : \$ 10,000.00

Total Net Cost : \$ 10,000.00

Total Freight Amount : \$ 0.00

**Total Amount: \$ 10,000.00**



1318 South Main Street p: 972.572.0431  
Suite 102 f: 972.572-1536  
Duncanville, TX 75137 www.bma-arch.com

# Invoice

Date	Invoice #
4/1/2014	1314-03
	P.O. No.
	13-77061

Cleburne Independent School District  
Mr. Barry Hipp  
Senior Dir. of District Operations  
505 N. Ridgeway, Suite 100  
Cleburne, TX 76033

Terms	Project
Net 30	1314 Cleburne ISD Wheat MS Concessions

	Qty	Rate	Amount
Cleburne ISD Wheat MS Concessions Period: 2/16/14 - 3/29/14  A/E Fee Due to Date: \$8,437.50 A/E Fee Paid to Date: \$2,175.00  Architectural Services - Architect Architectural Services - Draftsman Architectural Fee Services Sub-Total	55 2.5	110.00 85.00	6,050.00 212.50 6,262.50

3<sup>rd</sup> Payment

4-8-2014

Total (A/E Fee plus Reimbursables) \$6,262.50

Payments/Credits \$0.00

Balance Due \$6,262.50



1318 South Main Street p: 972.572.0431  
Suite 102 f: 972.572-1536  
Duncanville, TX 75137 www.bma-arch.com

# Invoice

Date	Invoice #
3/1/2014	1314-02
	P.O. No.
	13-77061

Cleburne Independent School District  
Mr. Barry Hipp  
Senior Dir. of District Operations  
505 N. Ridgeway, Suite 100  
Cleburne, TX 76033

Terms	Project
Net 30	1314 Cleburne ISD Wheat MS Concessions

Cleburne ISD Wheat MS Concessions  
Period: 1/19/14 - 2/15/14

A/E Fee Due to Date: \$2,175.00

A/E Fee Paid to Date: \$825.00

Architectural Services - Principal

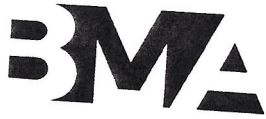
Qty	Rate	Amount
<i>2nd Payment.</i> <i>3-6-14</i>		
9	150.00	1,350.00

OK  
BMA  
3-3-2014

Total (A/E Fee plus Reimbursables) \$1,350.00

Payments/Credits \$0.00

Balance Due \$1,350.00



1318 South Main Street  
Suite 102  
Duncanville, TX 75137  
p: 972.572.0431  
f: 972.572-1536  
www.bma-arch.com

# Invoice

Date	Invoice #
2/1/2014	1314-01
P.O. No.	13-77061

Cleburne Independent School District  
Mr. Barry Hipp  
Senior Dir. of District Operations  
505 N. Ridgeway, Suite 100  
Cleburne, TX 76033

Terms	Project
Net 30	1314 Cleburne ISD Wheat MS Concessions

Cleburne ISD Wheat MS Concessions  
Period: 9/28/13 - 1/18/14

A/E Fee Due to Date: \$825.00

A/E Fee Paid to Date: \$0.00

Architectural Services - Principal

*Barry Hipp*  
2-4-2014

Qty	Rate	Amount
5.5	150.00	825.00

*1st Payment 2-14-14*

Total (A/E Fee plus Reimbursables) \$825.00

Payments/Credits \$0.00

Balance Due \$825.00



**BMA ARCHITECTS**  
**Architects and Planners**  
1318 South Main St., Suite 102  
Duncanville, Texas 75137

**(972) 572-0431**  
**FAX (972) 572-1536**

Cleburne Independent School District  
505 North Ridgeway, Suite 100  
Cleburne, TX 76033

# LETTER OF TRANSMITTAL

Date: 4/18/14	Job No.: 1314
Attn.: Barry Hipp	
Concessions Building	
Wheat Middle School	
Cleburne Independent School District	

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via the following items:

☐ Shop Drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications

☐ Copy of letter ☐ Change Order ☐

COPIES	DATE	SUBMITTAL	DESCRIPTION
10	04-16-14		Construction Document Drawings
10	04-16-14		Construction Document Specifications

THESE ARE TRANSMITTED as checked below:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> For approval            | <input type="checkbox"/> Approved as submitted    | <input type="checkbox"/> Revise and resubmit              |
| <input checked="" type="checkbox"/> For your use | <input type="checkbox"/> Furnish as corrected     | <input type="checkbox"/> Submit copies for distribution   |
| <input type="checkbox"/> As requested            | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return corrected prints          |
| <input type="checkbox"/> For review and comment  | <input type="checkbox"/> Make corrections noted   |   |
| <input type="checkbox"/> FOR BIDS DUE            |   | <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US |

REMARKS

COPY TO: file

SIGNED: Randy Hughes by DC

*If enclosures are not as noted, kindly notify us at once*



# Cleburne Independent School District

## Pre-Acquisition Approval Form

Person Making Request: Barry Hipp

Date: 10/18/2013

Administration

Position: Senior Director of Operations

Complete Expenditure Code: 616-51-6219-MA-999-4-99-A-00

CIP/DIP Goal, objective and strategy that references this expenditure: Goal 7 Obj 3 Strgy 1

CIP/DIP Description: To provide regularly scheduled preventative maintenance and upkeep to maintain and improve current facilities.

IEP (If Needed):

Funds requested:

General

General

Vendor (check made to:) BMA Architecture

Address: 1318 South Main Street

City: Duncanville,

State: TX

Zip: 75137

Telephone: +1 (972) 572-0431

Fax: +1 (972) 572-1536

Brief Description of the item(s) requested (also attach order form):

Architectural services for Wheat MS concession stand

Rationale supporting how this will increase student achievement:

Cost: 10,000.00

If this pre-acquisition is for staff development, please indicate how you will embed your staff development training into practice on your campus.

(Include Shipping)

Grade Level/Department Chair Approval:

Date:

Principal/Supervisor Approval:

Date: 10-19-2013

Central Office Approval:

Date:

Assistant Superintendent Approval:

Date:

Chief Financial Officer Approval:

Date: 10/18/2013

Internal Use Only